

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, June 1, 2016 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 1, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer (late arrival, 7:10). Not in attendance this evening, Village Attorney Anthony B. Tohill. Also in attendance Village Clerk Margaret O'Keefe and Village Treasurer Patricia Mulderig.

Discussion items included:

- St. James Fire Department Annual Race generated donations for Stony Brook burn unit. No action taken.
- Village purchased fire hydrant flag have been successful installed. No further action taken.
- Worker's compensation and Liability insurance representatives have both recommended "No Trespassing" "Employees Only" signs be posted at the highway department yard.
- Police department vehicles reviewed. No action taken.
- Discussion regarding Hitherbrook Extension. No action taken.

- It was upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION # 037-16
RESOLVED to adopt Abstracts #126885 through and including #126887 in the total amount of \$4,013.98 to be paid from the General Fund.

- Discussion regarding village universal credit card. No action taken.
- Treasurer to participate in NYCOM Tax Cap survey. No further action taken.
- 2016 Road Paving discussed. No action taken.
- Discussion ensued regarding GEI grant writing services. No action taken.

- It was upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION # 038-16
WHEREAS, the village as identified the need to perform improvements to the highway yard, and
WHEREAS, quotes received are as follows CRF Concrete Corp., 625 Middle Country Rd. Suite 105, Coram NY in the amount of \$12,840.00; Island Garden Contracting, 149 Ledgewood Drive, Smithtown NY in the amount of \$13,925.00; and RJK Gardens Inc., 176 3rd St., St. James NY 11780 in the amount of \$14,531.00, and
WHEREAS, the Board has agreed the best value is from CRF Concrete Corp., and
BE IT RESOLVED, Mayor Dahlgard is authorized to contract with CRF Concrete Corp., for highway yard improvements in his official capacity.

- It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted to move to executive session to discuss personnel. At 8:07 PM Trustee Van Vechten requested to be excused from the meeting due to a prior commitment; permission granted. No action taken. It was, upon motion by Trustee Ogden, second by Trustee Fischer to move to back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted, to adjourn the meeting at 8:50 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk